



**OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014
RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY**

1. **SERVICE AREA**

Building Services

2. **CASE REFERENCE**

C1099

3. **DECISION
TITLE**

Award of contract for lift repairs at Hat Tec

4. **AUTHORITY TO TAKE THE DECISION**

(tick)

This decision has been taken under a specific express authorisation

This decision has been taken under a general authorisation

The effect of the decision is to:

(a) grant a permission or licence

(b) affect the rights of an individual

(c) award a contract or incur expenditure which materially affects
the Council's financial position

5. **DETAILS OF THE DECISION MAKING OFFICER**

Name of decision making Officer

Sue McDaid

Job title

Executive Director

Signature

[Redacted Signature]

Date this decision was taken

25/7/24

6. DETAILS OF THE DECISION

Decision taken

To award the contract for the refurbishment of the lift at Hat Tec to RJ Lifts Group Limited

Reasons

RJ Lifts scored the highest against the evaluation criteria as detailed in Appendix 1.

Alternative options considered and reasons for their rejection (if any)

None

7. BACKGROUND PAPERS USED TO INFORM THE DECISION

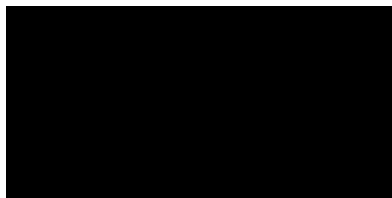
Background Papers	Location
PROCUREMENT DOCUMENTS	Procurement

8. DETAILS OF ANY MEMBER(S) CONSULTED

NOT APPLICABLE

9. DETAILS OF ANY OFFICER(S) CONSULTED

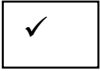
I have been consulted and agree with the decision



Andrew Harper – Procurement Manager

10. OPINION OF DECISION MAKING OFFICER AS TO CONFIDENTIAL/EXEMPT INFORMATION

In my opinion this record and/or background papers contain confidential/exempt information and the material is therefore not to be placed on the website or disclosed to the public



11. ACTION FOLLOWING THE DECISION

Date of publication

Appendix 1 – Tender evaluation results (Confidential)

[REDACTED]

[REDACTED]

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

